



February 19, 2020

VHDA Compliance & Asset Management

February 14, 2020 Deadline - Eviction Data Collection Period Now **Closed**

As part of the [Governor's Executive Order Number Twenty-Five \(2018\)](#), which establishes affordable housing priorities to address Virginia's unmet housing needs, VHDA is requesting full cooperation and participation from all properties in our portfolio to assist in collecting data on Eviction, and Eviction-Related activities resulting from non-payment of rent.

The current Eviction data collection is now **closed**. Thank you for completing and submitting your property information. We appreciate all responses received. The data will be evaluated and used to direct the VHDA resources in an effort to reduce evictions due to non-payment of rent.

If you submitted the form with errors, or it was incomplete, or you did not receive the electronic form, no further action is needed for your project at this time. VHDA will contact the owner or management agent if we have questions or need additional information for this data collection.

The next eviction data collection period is scheduled from July 1-31, 2020 for monthly activity from January 2020 - June 2020. Use the Excel [Eviction Tracking Log](#) form to track your monthly activities, then enter the information into the official Adobe form sent via email from echosign@echosign.com to the on-site property contact in our software system. To ensure we have the most current and accurate contact information, notify VHDA if there are any changes in the property contact information, site manager, management agent, or owner representative.

If there are any questions about this process or if there has been a change in your on-site property email address, send an email to the property's assigned regional email with your inquiry or updated contact information and include **Eviction** in the email subject line.

[Initial Eviction Data Collection Memo](#) | [VHDA Renter Education Resources](#)

Reminder: 2019 Year-End Tax Credit Annual Owner Certification and Monitoring Fees due February 28, 2020

Monday, January 6, 2020, the 2019 invoices and annual forms were sent by email to the property's management agent and designated project owner contact to review and complete electronically using Adobe Echosign. The deadline to submit the annual forms electronically and monitoring fee payments (by check, Automated Clearing House (ACH) or wire transfer) is February 28, 2020. The annual owner's certification must be completed by the project taxpayer (owner), general partner, or a designated signor authorized by the project taxpayer or general partner.

Any payments received after **February 28, 2020** will be subject to penalties according to our fee schedule.

Detailed instructions on [Tax Credit Monitoring Payments](#), the [Annual Tax Credit Reporting Process](#), and the [Tax Credit Monitoring Fee Multiple Payments Log Sheet](#) are posted on the VHDA website. All changes or updates to the current process will be issued via email updates. [Sign up for VHDA updates](#) to ensure that you receive

important updates.

Visit our website: [VHDA Annual Tax Credit Reporting Process](#)

Register Today! - First Quarter 2020 Mid-Atlantic AHMA Workshops at the Virginia Housing Center I

VHDA encourages property managers and owners to learn more about the affordable housing training opportunities provided by the Mid-Atlantic AHMA. April is Fair Housing month. Now is the best time to register for the ½ day Fair Housing workshop scheduled March 17, 2020. In addition to the Fair Housing training, see the list of other training sessions available presented by A.J. Johnson in March 2020 at the Virginia Housing Center I location, 4224 Cox Road, in Glen Allen, VA 23060:

Tuesday 03-17-2020
1/2 Day Fair Housing Workshop

[Register](#)

Tuesday 03-17-2020
1/2 Day Preparing for Physical Inspections

[Register](#)

Thursday 03-19-2020
Intermediate LIHTC Compliance

[Register](#)

Wednesday 03-25-2020
Management & Best Practices for Section 8 Properties

[Register](#)

Thursday 03-26-2020
Critical Policies for Affordable Housing Properties

[Register](#)

For more information, contact Terry Fuhr (Doherty) Rice.
Mid-Atlantic AHMA | Ph.: 804-673-4128 | Email: terry@mid-atlantichma.org
Website: <https://mid-atlantichma.org/education/2020-training-calendar/>

Reminder: VHDA Utility Allowance Procedure Change Effective March 1, 2020

On December 23, 2019, VHDA issued an update regarding Utility Allowance Options and Procedures. Since that time, we have received questions regarding the announcement, and accordingly are issuing the following clarification:

Effective March 1, 2020, the Agency Estimate (currently provided through Viridiant (EarthCraft)) and the HUD Utility Schedule Model (HUSM), Option A alternative utility allowance options will no longer be accepted by VHDA. However, all other options remain effective.

All requests for alternative utility allowance estimates submitted after March 1, 2020, must continue to be completed by the local utility company that offers utility services to the project building, or an unrelated Licensed or Certified Professional.

Viridiant (EarthCraft) remains a VHDA approved RESNET professional.

Visit our [website](#) to view the revised VHDA Utility Allowance Options and Procedures effective March 1, 2020.

Visit our [Website](#) and [Blog](#) and use the links below to follow us on social media.
Our blog provides general VHDA updates that may not be specific to Rental Compliance & Asset Management.



The information contained herein (including but not limited to any description of VHDA and its lending programs and products, eligibility criteria, interest rates, fees and all other loan terms) is subject to change without notice.

