

Secure Portal MCC System User Access Request

The lender's individual(s) below is authorized to receive access to the Virginia Housing Secure Portal and MCC System for the purpose of submitting MCC applications, uploading MCC documents and receiving MCC status notifications. The contact entering the initial application and documents will receive all email correspondence on the MCC from application through post-closing and will be responsible for distribution of information relevant to the MCC to others in the organization.

Originating Lender: _____

1. Name: _____
Branch Location: _____
Email: _____
Phone #: _____

2. Name: _____
Branch Location: _____
Email: _____
Phone #: _____

3. Name: _____
Branch Location: _____
Email: _____
Phone #: _____

Administrative Contact:

Name: _____ Email: _____

Signature: _____ Date: _____

Email to MCCInfo@VirginiaHousing.com